

APPROVED: 1/21/10

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K. DeLuca  
TOWN OF ORLEANS  
TOWN CLERKS OFFICE

## FINANCE COMMITTEE MINUTES

The Jan. 14, 2010, meeting of the Orleans Finance Committee was convened by Committee Vice Chairman Laurence Hayward at 7:00 p.m. in the Nauset Room of the Orleans Town Hall. Present constituting a quorum were Mr. Hayward, Edwin Barr, Mark Fiegel, Dale Fuller, John Hodgson, Gwen A. Holden Kelly, Paul Rooker, and Rick Sigel.

### Approval of Minutes

On a motion made by Ms. Holden Kelly, the minutes of the Jan. 7, 2010, meeting were approved 8-0-0.

### Old Business

#### *Draft Brochure for Capital Budget Public Hearing:*

Mr. Barr reported that he will finalize a draft of the brochure for the Committee's review once the Town Administrator's capital spending recommendations for fiscal year 2011 are available and can be incorporated into that draft.

### New Business

#### *Interim Report of the Town Maintenance Facility Feasibility Study:*

Mr. Hayward said that he has invited the Town Maintenance Feasibility Study Committee to share the interim findings of its work with the Finance Committee at its Jan. 21<sup>st</sup> meeting. The Town Maintenance Feasibility Study Committee presented its interim report to the Orleans Board of Selectmen during the Board's Jan. 13<sup>th</sup> meeting.

#### *Fiscal Year 2011 Budget Documents:*

Mr. Hayward reported that the proposed operating and capital budgets for fiscal year 2011 prepared by Town Administrator John Kelly are scheduled to be available on Friday, Jan. 15<sup>th</sup>. Mr. Hayward said that Mr. Fuller would be coordinating collection of these materials and their distribution to Finance Committee members. He asked that Committee members advise Mr. Fuller of where and when they would like to pick up their copies.

#### *Review of Capital Improvement Programs:*

The Finance Committee continued its review of the Town's Capital Improvement Plan (CIP) in preparation for formulating its recommendations on priorities for capital spending in fiscal year 2011. The Committee's preliminary discussions of capital projects also encompassed CIP projects scheduled for fiscal years 2012 and 2013.

### Board of Selectmen Reports

Ms. Holden Kelly reported on the Jan. 13, 2010, meeting of the Orleans Board of Selectmen.

**Department and Committee Liaison Reports**

*Department Liaison Reports*

None.

*Committee Liaison Reports*

Finance Committee members reported on meetings and activities of the following Town boards and committees:

- Jan. 12, 2010, joint meeting of the Orleans Board of Health and the Orleans Planning Board (Mr. Fuller);
- Jan. 14, 2010, meeting of the Community Preservation Committee (Ms. Holden Kelly);
- Council on Aging (Mr. Hodgson);
- Orleans Elementary School Committee (Mr. Hodgson);
- Nauset Regional School Committee (Mr. Hayward).

**Adjournment**

**On a motion made by Mr. Fiegel, the meeting was adjourned at 7:55 p.m.**

Respectfully submitted



Gwen A. Holden Kelly  
Recording Secretary